



## **BAC Committee Meeting Minutes 10th January 2017**

**Fox & Hounds Llanharry**

**Attendees:** JJ - AJ - TP - PS - LS – BD – GB -TG-GT

**Apologies:** ZB – ZU – RJ - CP

**Minutes:** PS/AJ/GT/BD/GB/GT/ZB/LS/JJ/AJ/BD/TG/GB

### **Events**

- Last event was at Llandow on 27/12/2016. There were 17 competitors, with 1 new Junior member. Approximately £30 to the club.
- Next event at Llandow is on 15<sup>th</sup> January although the current weather warnings were discussed with the possibility of the event being cancelled - If event does not go ahead, a message will be posted on the BAC Facebook page
- Dates for 2017 events were discussed – currently all scheduled events will take place at Llandow, if other venues become available during the year then changes can be made.
- LS to send updated dates to GB so they can be added to the Website.
- JM is keen on a new venue adjacent to Pyle quarry. The area is owned by Braces bakery. The owner of the venue is keen for events to take place if money can be raised for prostate cancer. The venue will be viewed by LS in the near future but there are still discussions taking place if it can actually be used.
- Championship Points for the awards have been completed in readiness for the awards night.
- All awards have been returned and LS will be getting them engraved in the next week or so.
- In readiness for Awards Night LS emptied the Wales Air Ambulance (WAA), Bucket, with other funds the total came to £250, it was agreed that BAC would present a cheque for £500 to WAA on Awards Night.

- GB to send LS new spreadsheet for 2017 event points (once updated with event dates).
- LS has purchased replacement Stop Watches as there were issues when the old ones were used.
- New burger van will be attending BAC events (on trial for first few events).

## **Finances**

- Aldermore Savings Bond Account - no change than previously reported (balance is £10,000.00)
- The balance at Lloyds on 09/01/2017 was £3,595.64
- Payments out
  - 15/12/2016 - MSA Permit Llandow: £74.70
  - 3/01/2017 – MSA Permit Llandow: £70.55
- Receipts in were
  - 15/12/2016 – Argoed Event: £85.00
  - 30/12/2016 – MSA Refund: £76.41
  - 3/01/2017 – Llandow event: £115.00
  - 9/01/2017 – On Line Membership: £10.00
- Petty cash: £1.26 in Debit
- Requests for Payment
  - 3/01/2017 – WAMC 2017 Registration: £40.00

## **A.O.B**

- TP – Looking elsewhere for tarmac repair to Llandow, as no progress with current contact. RJ to also ask around.
- GT – Pembrey Gymkhana events run by Kidwelly MC. GT to follow up.
- Christmas curry on 13/12/2016 was very successful with 20+ attendees
- GB -Mark Solloway has confirmed he will attend as a guest speaker at Annual Awards night. Mrs Meinir Solloway also attending. BAC to book and pay for Double Room at The Heronston and also 2 meals to be paid for.

- GT - Cliff Golledge the after dinner speak has also agreed to attend, this will be free of charge – BAC to pay for meal.
- GT – Introducing both guests at Awards Night so will put some words together to introduce them.
- GT visited WAA office to officially invite someone to attend to receive presentation cheque – no confirmation yet. BAC to pay for meal(s).
- GT to purchase bottle of wine for each of the guest ‘speakers’ as a thank you.
- BD and AJ to purchase raffle prizes
- BD – No progress on planned Nav Scatter event. Discussions on possible dates, BD to email GB with date.
- LS – Pin up liability form on container at events. RJ to provide noticeboard – In progress, documents to put up at next event.
- GB – Invoice for £105.00 for repair of website by ‘Growing Kenneth’ has been received and forwarded to RJ for immediate payment.
- BD proposed the possibility of a rubber over cover for the timing equipment leads, and for the gazebo to be placed closer to the container on Llandow events. This led to discussions on re arranging the location of the start and how to lay cabling for the timing gear and making use of the Portakabin
- GT – Change in MSA regulations for spectator distance, GT investigated, it was agreed to tape off specific areas as done on last event.
- JJ has completed CPS for 2017, just needs to be sent off
- LS – Requested we purchase a new cover for the Gazebo (without zips), GB to follow up.
- AJ – In relation to results at events – would be easier to have an iPad (or something similar), with keyboard, then enter information on spreadsheet.  
PS has an ‘old’ iPad and TP has a suitable keyboard – both will bring items to the next event to test out.

- **Meeting Closed at 21:20**

**Next meeting: Tuesday 14th February 2017**



## **BAC Committee Meeting Minutes 14<sup>th</sup> February 2017**

**Fox & Hounds Llanharry**

**Attendees:** AJ - TP - PS - LS - BD - GB - GT - RJ

**Apologies:** CP - JJ

**Minutes:** PS/AJ/GT/BD/GB/GT/ZB/LS/JJ/AJ/BD/TG/GB/GT

PS confirmed that the previous minutes were a true and accurate record.

### **Previous Actions**

- Kidwelly Motor Club – sharing events. GT to chase up.
- GB has booked accommodation for Mark Solloway plus one other.
- GT contacted WAA to ask if they would be attending to receive their cheque. Unfortunately no one is available due to it being half term week. £500 is to be presented and BD will accept on behalf of WAA.
- GT to prepare introductions for both guest speakers.
- GT has purchased a bottle of wine for each guest speaker.
- LS will pin up liability notices and any other safety notices at next event.
- GB had purchased a new cover for gazebo and brought it to the meeting for LS.

Discussions are still taking place regarding the use of a tablet device at events. Both PS and TP may have surplus equipment. GT will look to see if he has a spare laptop bag. TP may have a spare flight bag.

### **Events**

- Last event was at Llandow on 12/02/2017. There were 14 competitors. Entry fees raised were £215 with £80 collected for new memberships. After paying the farmer and MSA permit, profit was £172.75.
- Next event at Llandow is on 19<sup>th</sup> March at 10:30. CP will help organise if he is not working.
- TP has applied for all permits for this calendar year.

- It appears that the 'runway' at Llandow has been patched up. This will be monitored to see if any further work is required..
- Timing equipment has had an issue with a flickering beam. RJ suggested checking cables.

## Finances

Finance Report presented by RJ:

- Aldermore Savings Bond Account - no change than previously reported (balance is £10,000.00)
- The balance at Lloyds on 13/02/2017 was £3,526.94
- Payments out in the period were:
 

○ 20/1/17	WAMC 2017 Subs	£40.00
○ 20/1/17	ASWMC 2017 Subs	£40.00
○ 20/1/17	MSA Permit Llandow	£58.10
○ 20/1/17	L Smith – Stopwatches	£39.98
○ 25/1/17	G Bessant – Gazebo Bag	£36.00
○ 9/2/17	L Smith – Trophies	£135.48
- Receipts in were:
 

○ 17/1/17	Wales Air Ambulance Bucket	£120.86
○ 19/1/17	Llandow Event	£140.00
○ 30/1/17	Online Membership	£10.00
○ 8/2/17	Online Membership	£10.00
- The 2016 accounts were submitted to the Accountants on 25<sup>th</sup> January 2017 so should be back to us shortly for comment. RJ will circulate to committee on receipt.
- GB indicated that £105 was still outstanding to be paid for the website repair.
- TP said that Petty cash stood at £145.54. TP requires ink cartridges for printer so will take the money from this.

## **Awards Night**

Please see following page for itinerary.

31 tickets had been sold so far.

3 juniors still haven't confirmed if they will be attending.

LS has written speeches for the awards ceremony.

## **A.O.B**

- It was suggested that the club should purchase a Calor Gas heater for the kabin. RJ will lend one to try out initially.

**Meeting Closed at 20:56**

**Next meeting: Tuesday 14th March 2017**



## **BAC Committee Meeting Minutes 14<sup>th</sup> March 2017**

**Fox & Hounds Llanharry**

**Attendees:** PS - LS - GB - GT - CP - JJ

**Apologies:** RJ- BD- AJ - TP

**Minutes 1<sup>st</sup> to last:** AJ/GT/BD/GB/GT/ZB/LS/JJ/AJ/BD/TG/GB/GT/PS

PS confirmed that the previous minutes were a true and accurate record.

### **Previous Actions**

- Kidwelly Motor Club – sharing events. GT to chase up.
- LS will pin up liability notices and any other safety notices at next event.
- It was suggested that the club should purchase a Calor Gas heater for the cabin. RJ will lend one to try out initially.

Discussions are still taking place regarding the use of a tablet device at events. Both PS and TP may have surplus equipment. GT will look to see if he has a spare laptop bag. TP may have a spare flight bag.

### **Events**

- Last event was at Llandow on 12/02/2017. There were 14 competitors. Entry fees raised were £215 with £80 collected for new memberships. After paying the farmer and MSA permit, profit was £172.75.
- Next event at Llandow is on 19<sup>th</sup> March at 10:30. PS will organise.
- Timing equipment has had an issue with a flickering beam. RJ suggested checking cables.
- The Club were invited to a track day at Pembrey on the 26<sup>th</sup> March organised by Brian Jones.
- It was noted that LS achieved success at Epynt being 1st in class.

### **BAC Treasurers Report 14/3/2017**

1. Aldermore Savings Bond Account – no change than previously reported (balance is £10,000.00).

2. The balance at Lloyds on 14<sup>th</sup> Mar 2017 was £3,960.87

Payments out in the period were:

17/2/17 GK Design – Web Site £105.00

17/2/17 MSA Permit Llandow £ 62.25

7/3/17 Air Ambulance – Donation £500.00

7/3/17 A James – Raffle Prizes £ 79.82

7/3/17 G Tilleke – Guest Wine £ 27.00

NOTE The cheque issued to the Heronston Hotel for meals has not yet been presented.

Receipts in were:

20/2/17 Ticket Sales £200.00

21/2/17 Llandow Event £250.00

24/2/17 Ticket Sales £ 40.00

24/2/17 Online Membership £ 10.00

28/2/17 Raffle Taking's £133.00

7/3/17 Ticket Sales £575.00

3. The 2016 accounts have been received from the Accountants in draft form with a number of queries which have been answered and returned. The final version will be available for the AGM.

Rob James

BAC Treasurer

### **Awards Night**

43 People attended the awards night and the event was deemed to be a great success Jane was thanked for all her hard work.

There were some small complaints regarding the venue regarding the food and beer price. And it was agreed that a new venue would be sought for next year.

GB agreed to start looking for a suitable venue.



**A.O.B**

The date for the AGM was set as the 11<sup>th</sup> April 2017 and GB will contact TP to get the statutory notices which will then be emailed out and published on the Clubs Facebook page.

**Meeting Closed at 21.00**

**Next meeting: Tuesday 11<sup>th</sup> April 2017**

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**NO MEETING HELD IN APRIL 2017 AS AGM TOOK PLACE**

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**BAC Committee Meeting Minutes**  
**9<sup>th</sup> May 2017**  
**At**  
**Fox & Hounds Llanharry**

Attendees- -PS-LS-GB-GT-JJ-BD-AJ-TP

Apologies- RJ-TG -CP

Minutes LS-AJ-BD-TG-GB-GT-PS-LS

PS- confirmed that they previous minutes were a true and accurate record.

### **Previous actions**

- GT looking into use of car park for auto tests on Bridgend industrial estate.
- AJ mentioned the new tablet could not be used at the last event due to the battery being flat. It will be tried on the 14<sup>th</sup> May LS to charge.

### **Events**

- Llandow 19/3/17 16 competitors
- Llandow 16/4/17 17 competitors
- Next event Llandow 14<sup>th</sup> May, JJ and LS to organise.
- Timing gear now works but display board not working properly.  
Thanks for Alec Morris for repairing a connecting cable.

### **Finance**

RJ-

- Aldermore savings bond account no change £10.000 balance.
- Lloyds Bank balance £3,233. 92
- Payments out on 21.4.17 £66.40 MSA permit
- 26-417 Graham Paul Accountants £300.90

- 8/5/17 Graham Paul Accountants £60.00
- Receipts 19/3/17 Llandow event £129.45
- 16/4/17 Llandow event £245
- NB. RJ also asked that all payments out only to be made by himself, to avoid confusion in the accounts

#### AN OTHER BUSINESS

- JJ to look into DBS for child protection officer
- GT to look into hoody/ polo shirt purchase.
- LS reminded all of the next motor quiz which is in Ammanford 23<sup>rd</sup> May, for all that can attend.

Meeting closed 8.35 pm

Next meeting: Tuesday 13<sup>th</sup> June 2017



**BAC Committee Meeting Minutes**  
**13<sup>th</sup> June 2017**  
**At**  
**Fox & Hounds Llanharry**

**Attendees:** PS-LS-GT-JJ-BD-AJ-TP-RJ-TG

**Apologies:** GB - CP - ZB - ZU

**Minutes:** LS-AJ-BD-TG-GB-GT-PS-LS-AJ

PS - confirmed previous minutes were a true and accurate record, all agreed.

### **Previous Actions**

- GT looking into use of car park on Bridgend Industrial Estate, currently looks to be £100 donation per use.

### **Events**

- Event on 11/06 saw 11 entries, 4 new members. Profit of £89.35.
- Next event is 23/07/2017, looking for potential organisers (BD,RJ,AJ?).
- New member broke one of the small tripods, a new one has been ordered at £20 expense.
- A new big tripod for lights has been procured at expense of £16.
- Maesteg have a new venue potentially from May -> March - no current clashes with BAC events.

### **Finance**

- Aldermore Savings Bond Account - no change than previously reported (Balance is £10,000.00).
- Balance at Lloyds on 13th June 2017 was £3,278.08
- Payments out:
  - 19/05/17 - MSA Permit Llandow **£70.55**
  - 07/06/17 - Mr G Bessant (Tripod) **£16.29**
  - 07/06/17 - Graham Paul Accountants **£84.00**
- Payments in:
  - 22/05/17 - Llandow Event 14/5/17 **£215.00**

## **AOB**

- JJ has sent off forms & photo for Child Protection Officer. Also printed out Child Protection Guidelines from MSA.
- JJ - CMS catalog for merchandise, hats, hoodies, polos etc. Will get prices to decide.
- LS - a few of our members attended motor quiz in Ammanford 23rd May, came in last.

**Meeting Closed at 20:27**  
**Next meeting: Tuesday 11<sup>th</sup> July 2017**



**BAC Committee Meeting Minutes**  
**11th July 2017**  
**Fox & Hounds Llanharry**

**Attendees:** PS - LS - JJ - BD - AJ - TP - RJ

**Apologies:** GB - CP - TG - GT

**Minutes:** AJ - BD - TG - TG - GB - GT - PS - LS - AJ - BD

- PS - confirmed previous minutes were a true and accurate record, all agreed.

**Events**

- No events since last meeting.
- GT looking into use of car park on Bridgend industrial estate, currently will be a £100 donation to charity per use. LS + TG called in and took some pictures, this seems to be a suitable venue for an Autotest depending on parking. It was discussed whether we would donate to Air Ambulance or maybe match what we donate to WAA to their chosen charity.
- It was agreed we would arrange the 10th September Autotest to be held here, however it will require more marshals/organisers to attend, maybe we could ask ZU and ZB?  
LS suggested we block off one entrance and inform the police of the activity in case of complaints. We will also need help picking up the equipment and taking it back if the Autotest is to go ahead.
- Corntown Quarry was discussed as a possible new venue as the other Maesteg venue is a no go.

**Finance**

- Aldermore Savings Bond Account - no change than previously reported (balance is still £10,000) There will be a new balance next meeting.
- The balance at Lloyds on 10th July 2017 was £3387.4

**Payments out in the period were:**

- 16/06/2017 - MSA Permit Llandow - £45.65

**Payments in were:**

- 19/06/2017 - Llandow Event 11/06/2017 - £135.00

- 28/06/2017 - Online Membership - £10.00
- 07/07/2017 - Online Membership - £10.00
  
- TP - Petty cash - £100.83 in credit.

### **Any Other Business**

- JJ - Has printed out all of the necessary forms for the CPO and just needs a signature from either TP or RJ.
- JJ - brought in a CMS directory and a few options were found, she will run these by GB.
- JJ - mentioned whether it is worth giving Margam a call and asking if we are able to use their land again for Autotests. LS to email.
- PS - MSA training is available online, maybe it would be beneficial to have a professional qualification within the club?
- PS - brought up that the MSA has grants for motor clubs and will sometimes match fund. Worth asking about if we had something in mind.
- AJ - might possibly be time to update our timing gear as we have had a few issues with the current set up. A few options were discussed. Will MSA match fund this? AJ to look into some options.
- LS - suggested that we could maybe pay marshals to attend our events - GT to organise this.
- PS - asked about external championships as no one seems to be submitting their points. Do we scrap this or simply advertise it better? TP to look into this.
- BD - We have had a good turnout of new junior members this year so it was discussed whether to spark more interest we could offer a sponsorship to the junior member who wins the championship this year to get their rally training/licence or some form of qualification from the MSA.

**Meeting Closed @ 21:22**  
**Next Meeting: Tuesday 12<sup>th</sup> September 2017**

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**NO MEETING HELD IN AUGUST**

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**BAC Committee Meeting Minutes  
12th September 2017  
Fox & Hounds Llanharry**

**Attendees:** LS - JJ - BD - AJ - TP – RJ - GB - GT

**Apologies:** PS - CP - TG

**Minutes:** AJ - BD - TG - TG - GB - GT - PS - LS - AJ – BD - GB

- TP - confirmed previous minutes were a true and accurate record, all agreed.

**Events**

- A number of events have taken place since the last meeting July:
  - 23<sup>rd</sup> July, Llandow – 20 Entrants – Club Profit £290
  - 13<sup>th</sup> August, Llandow – 13 Entrants – Club Profit £155
  - 10<sup>th</sup> September, Llandow – 16 Entrants – Club Profit £143
- GT has tried to progress use the car park on Bridgend industrial estate following agreement from the managing agents. However having emailed them numerous to try to arrange/confirm a date for an Autotest there has been no response from them. It was agreed GT would make one final try before we forget about using the site.
- Next event is on 24<sup>th</sup> September this will be at Llandow unless the car park above is made available then we will use that.
- Corntown Quarry was discussed as a possible new venue as the other Maesteg venue is a no go. There has been no progress on this.
- JJ reported that Andrew Vowles had told her that the *old* Bosch Car Park at Llantrisant has been used for events recently – LS to check it out.

**Finance**

- Aldermore Savings Bond Account - no change than previously reported (balance is still £10,000)
- The balance at Lloyds on 12th September 2017 was £3685.53



Payments out in the period were:

○ 24/7/17	L Smith – Tripod	£19.95
○ 24/7/17	MSA Permit Llandow	£83.00
○ 17/08/17	MSA Permit Llandow	<u>£53.95</u>
	<b>Total</b>	<b>£156.90</b>

Payments in were:

○ 19/06/17	Llandow Event 23/67/17	£290.00
○ 28/06/17	Llandow Event 13/08/17	£155.00
○ 30/08/17	Online Membership	<u>£10.00</u>
	<b>Total</b>	<b>£455.00</b>

- TP - Petty cash - £100 in credit.(Approx)

**Any Other Business**

- JJ - The CPO forms have been completed. TP Signed on behalf of BAC, forms to be sent off.
- JJ - CMS directory now passed to GB to investigate few options. (eg. Hoodies, Polo Shirts, Beanie Hats etc).
- JJ - mentioned whether it is worth giving Margam a call and asking if we are able to use their land again for Autotests. LS to email.
- PS – Previously mentioned that MSA training is available online, maybe it would be beneficial to have a professional qualification within the club? Meeting agreed that we have two registered (licenced) Marshals in the club currently.
- PS – Previously brought up that the MSA has grants for motor clubs and will sometimes match fund. RJ to investigate if we could make use of this perhaps towards new timing gear.
- AJ – It was agreed it is time to update our timing gear as we have had a few issues with the current set up. AJ to investigate what options are available that would suite our needs.
- LS - suggested that we could maybe pay marshals to attend our events - GT to progress, will speak to Kevin McMullen. It was suggested £10-£20 a day and free food from the van. They would only be needed at specific events.
- PS – Previously asked about external championships as no one seems to be submitting their points. Do we scrap this or simply advertise it better? TP has suggested everyone have a look at the Matrix and a decision to be made by the end of the year.
- BD – Should we offer a sponsorship to the junior member who wins the championship this year to get their rally training/licence or some form of qualification from the MSA. Discussed and the thought was maybe a Voucher for a

Rally Day Experience or something similar up to the value of £250. GT to investigate what options are available

- AJ – Club Fees, the change of the Membership Fee to £10 has been well accepted and no issues. However the Event Fee of £15 has caused a few issues with everyone needing £5 change at events – there is a float of £5 notes – perhaps this needs to be increased ?
- LS – Championship Points: was concerned that there was some duplication of work in getting the points from the spreadsheet to the website – this is not the case
- GB- Awards Night: A paper of options was presented for discussion, it was agreed that we would go ahead and book The Heronston Hotel for Saturday 17<sup>th</sup> February using Menu 2 at £25.50 a head and also the menu choice for an extra £1-50 a head (Total £27). It was agreed that BAC would pay a subsidy of £7 a head so cost to attendees will only be £20
- GT – will investigate speaker options for the Awards Night

**Meeting Closed @ 21:15**  
**Next Meeting: Tuesday 10<sup>th</sup> October 2017**



**BAC Committee Meeting Minutes**  
**14<sup>th</sup> November 2017**  
**Fox & Hounds Llanharry**

Attendees; - LS, JJ, BD, AJ, RJ, PS, TP, GB, GT

Apologies: - none

Minutes:- AJ, BD, TG, GB, GT, PS, LS, AJ, BD, GB, PS, JJ

- PS proposed the previous minutes were a true and accurate record of the last meeting- all agreed.

Events

- LS – two events had taken place since the last meeting both at Llandow.
  - 10<sup>th</sup> October - £166.15 profit
  - 12<sup>th</sup> November - £251.25 profit
- LS 2 events left this year
  - 10<sup>th</sup> December
  - 28<sup>th</sup> December both in Llandow.

Finances

1. Aldermore savings bond Account- this account will mature on 31/12/17 and return us £10,404.00 approx. As agreed last meeting we will reinvest with Aldermore @ 1.3 % AER for 1 year.
2. The balance at Lloyds on 14<sup>th</sup> Nov 2017 was £3,564.98

Payments out in the period were:

19/10/17	MSA Permit Llandow	£78.85
30/10/17	Cobra Workwear	£154.10
14/11/17	Cobra Workwear	£14.40
14/11/17	Internet Daily	<u>£54.00</u>
	Total:	£301.35

Payments in were:

12/10/17	Online membership	£10.00
20/10/17	Llandow Event 15/10/17	£254.00
10/11/17	online membership	£10.00
10/11/17	online membership	£30.00
14/11/17	TP reported petty cash	<u>£92.61</u>
	Total:	£396.61

GB gave RJ £150 cash for the auctioned Wales Rally GB tickets.

AOB.

- LS stated that Steve Griggs from Maesteg Motor Club has offered BAC all their large cones. LS to arrange collection.
- LS has spoken to Colin about getting a replacement timing lead.
- LS asked AJ on progress with possible new timing equipment- after discussion AJ to investigate further.
- GT is still trying to arrange for Gwyndaff Evans to speak at February's Presentation night
- LS mentioned about asking Howard Davies to co- speak and GT to look into it.
- PS asked if TP could set up electronic payment for presentation night tickets TP to look into it.
- GB brought a selection of merchandise for the committee to look at and try on, - it was decided that items would be offered to members at future events, prices and sizes available to be set up over Christmas.
- BD thought that the ladies' championship should be dropped- it was discussed and decided that the ladies' championship will stay and AJ to look at the points gained by single winners could be fairly given to chairman's cup.
- RJ stated that BAC had made it into the MSA monthly newsletter in February for 12/11/17 event being the 100,000-permit given out for Auto tests.
- AJ asked when will Christmas curry night be? It was decided 12<sup>th</sup> Dec in Bridgend

Meeting was closed at 9.32

Date of next Meeting: 9<sup>th</sup> January 2018