

Meeting Minutes for 11/1/11 Committee Meeting

Attendees

Paul Steddy
Tom Pedersen
Rob Coleman
Geoff Bessant
Leighton Smith
Hannah Luke
Matt James
Gary Morgan
Jayne Jones

Apologies

Dylan Lewis

Minutes

Jan-LS, Feb-GB, Mar-MJ, Apr-RC, Jul-PS, Sep-HL Oct – LS, Nov – GB
Jan-MJ

Minutes of previous meeting agreed

Jayne Jones was welcomed to the committee

Events

Tabletop rally LS tried speaking to Colin Coleman. No reply.

Nav scat planned for 1/2/11. LS proposes moving it to later date. Lack of organisers. LS had asked Dean Jones about organising. If does not reply thin 2 weeks then scrap it. TP proposes scrapping all together.

Weston motor club post monthly booklet with event dates and write up, run nav scat every month, including summer. They organise insurance for nav scats and people pay every event.

RC proposes sending email fliers. PS Llandow carting send annual booklet.

PS tried to organise carting with griffin, with no success.

TP is up to date with membership, etc.

LS: membership numbers and names need to be written more legibly. This will be enforced each event.

TP to send out latest membership list with numbers before next event to aid organisers.

Event on 28th December was well attended and well run.

Finances

GM has financial paperwork for handover to Hannah Luke as she takes on the role of Club Treasurer. New cheque and paying in books are on order and on the way.

Might be an issue with HL not having Lloyds TSB account. Needs to go to bank with ID. Electronic banking code and machine given over to TP for time being.

GM to submit accounts up to December 2010. After 2010 GM is not responsible, HL is.

Welsh association wants BAC to go onto direct debit.

GM Proposes spending Capitol. Eg shares.

The committee expressed it gratitude to Gary Morgan for all the work he has carried out as treasurer during the last few years.

AOB

LS spoken to club members about returning cups.

Discussions took place on who to award the following trophies to

Newcomers

Comp Secretary

Shunt of the Year

Clubman

Spirit of motorsport

1,2 and 3rd awards to juniors.

LS has details of who they will be awarded to.

RC: John James does not have a full list of members. List up to electronic records. RC has mailed asking for names and addresses.

HL: could put advert in gem, etc

RC only requires prices from Heronston Hotel then can send out invites.

RC requires help in sending out invites with reply info on and receive payment etc.

TP to print off envelope for each member then sort through to find dormant members.

PS to draft letter.

RC to produce list of members to send to. TP to do first sweep of members.

RC suggests sequential numbering on tickets to keep track of numbers confirmed.

Letters aim to be sent out this/next week.

Less raffle prizes but better ones.

GB to crate tickets and send to TP for printing.

GT suggests gifts for speakers. LS suggests slate plaques.

GT. Barry Williams £250 expences.

Suggest paying for food for Cliff. GT send letter to these two to confirm terms.

RC old footage/pics to DVD. John James has footage, needs to be asked for it.

LS to sort board of photos. John James has board of older photos.

GT has footage from previous Awards evening.

GB to get prices and purchase pin badges for handing out. 200 or 300.
TP scrap 50th anniversary stickers.

Photography on the night. Everyone bring cameras.

Letter from Pencoed show about entering and helping setting up again. RC, LS, GB happy to help. Entry before 1st April for free entry.

Christmas curry was a success.

Christmas quiz was enjoyed. 1st Thursday of every month will be quiz at barley mow.

GB is to put info on website about Pencoed show, cars on stands etc.

Meeting ended 9.48pm

Date of Next Meeting: Tuesday 8th February 2011

Bridgend Automobile Club
Minutes of committee meeting held at Barley Mow
Tuesday 8th February 2011 at 20:00

Attendees: Leighton Smith LS
Robert Coleman RC
Geoff Bessant GB
Jayne Jones JJ
Paul Steddy PS
Tom Pederson TP
Matt James MJ
Hannah Luke HL
Gareth Tilleke GT

Apologies: Dylan Lewis DL

Minutes: Jan - LS; Feb - GB; Mar - MJ; Apr - RC; Jul - PS; Sep - HL; Oct - LS;
Nov - GB; Jan - MJ; Feb - RC

Minutes of previous meeting

The minutes of the previous meeting were agreed.

PS welcomed Gareth Tilleke to the committee.

Events

Nav Scatter scheduled for Feb/Mar cancelled due to lack of organiser, no Nav Scatters planned until further notice.

Margam Park event is on for Sun 13th Feb. Risk Assessment and Permit sent to Park Manager, all OK. Fee to be paid on the day cash or cheque.

TP will send updated membership list ahead of Margam event. GT and JJ will organise BBQ and easy-up, GT and others will marshal gate access.

GB has sent recent event reminders to club members.

RC to contact Tom Prichard concerning use of Argoed Quarry on 27th Feb 2011.
TP will confirm with Windmill Farm.

Finances

HL has now taken on role of Treasurer and has all banking info but no cheque book. HL has purchased Sage accounting software, receipt and change given to TP. Sage is currently being set up on a laptop by Rob James.

HL requested help getting started with this, LS said he would ask Gary Morgan if he could assist with a handover. HL will start keeping club accounts effective from 1st January 2011.

JJ has paying in book for 50th Anniversary Dinner payments. HL has received membership cheques from TP to pay in as well.

LS has expense claim for envelopes and stamps. GT has expense claim for renewal of BAC website domain names.

A.O.B.

LS has received all trophies back except Nav Scatter, no reply from Colin Coleman. LS has notified winners so they can attend Awards Night. LS changed award recipients for “Newcomers” and “Spirit of Motorsport”

TP mentioned the club should consider a new president due to the sad passing of RCQ Picton-Turbervill in 2010. LS suggested we consider some of the early club members for this role.

Date of AGM to be agreed. TP will need to give members 4 weeks notice.

50th Anniversary Dinner:

50+ tickets sold already. GT will also ask BARC Wales members.

Set up of the room will be available from 3pm onwards. Guests arrive from 7pm – 7:30pm, dinner served at 8pm.

Order of events:

1. PS will say a few words of introduction and ask GT to say grace
2. Dinner served
3. Raffle ticket sales before/during coffee
4. PS speech and introduce guest speakers
5. Guest speakers
6. Awards Ceremony
7. Raffle

GB and LS will run the awards ceremony. Will ask Barrie Williams to hand out awards.

TP will run the raffle. LS and JJ have organised prizes and tickets in GOLD envelopes ☺

MJ will supply ipod, speakers and microphone; Rob James can supply a large screen TV; GT will bring laptop and DVD player; Heronston supplying screen and LCD projector.

Suters have offered to supply a CD with photo slideshow and some prints for display.

LS liasing with John James about photo displays and cine film to DVD transfer.

RC will email Heronston for blank seating plan template.

Meeting ended 9:34pm.

Date of Next Meeting: Tuesday 15th March 2011

Bridgend Automobile Club
Minutes of committee meeting held at Barley Mow
Tuesday 8th March 2011 at 20:00

Attendees:

Robert Coleman RC
Leighton Smith LS
Geoff Bessant GB
Paul Steddy PS
Tom Pederson TP
Gareth Tilleke GT
Dylan Lewis DL

Apologies:

Jayne Jones JJ
Matt James MJ
Hannah Luke HL

Minutes: Jan - LS; Feb - GB; Mar - MJ; Apr – RC; Jul – PS; Sep – HL; Oct – LS;
Nov – GB; Jan – MJ; Feb – RC; Mar-PS

Minutes of previous meeting

The minutes of the previous meeting were agreed.

Events

Nav Scatter possibly scheduled for December Colin Coleman to organise,

Margam Park event Sun 13th Feb. Went well, good turnout, Small profit before costs of BBQ

Next events: 12th March LS to Organise
27th March Andy Stansfield
17th April Dave Selick
8th May PS & TP

GB has sent recent event reminders to club members.

Terry Donovan to be asked to run an event.

TP will write to Penllyn Estates re the use of their venue.

Finances

HL has now taken on role of Treasurer and has is getting to grips with Sage

Raffle at 50th dinner made £438

TP is owed a fortune by the club. So sad

A.O.B.

AGM to be arranged for the 10th of May TP will give members 4 weeks notice

Results sheet now on website.

LS to speak to Mick regarding repair of easy up.

50th Anniversary Dinner:

96 tickets were sold.

GT asked to write thank you letters to guest speakers.

Roger Evans offered an award for preferably the juniors competition LS to arrange for next year.

Event went well lots of compliments from attendees well done to all involved.

LS Proposed that Geoff Churchill was invited to become president of the club due to his long standing service. RC seconded and TP will write to Geoff.

RC will thank and pay Heronstone Hotel.

The Badges went down well and we have about 90 left, suggested that we give them as prizes or sell them for £2.50.

Short historic Bridgend DVD available at £10 notice to be put on website by GB.

The long historic Bridgend DVD not working LS to chase John James.

Meeting ended 9:30pm.

Date of Next Meeting: Tuesday 12th April 2011

BAC minutes of Comittee meeting

Tuesday 12th July 2011

Attendees;-

R.J.- P.S.- J.J.- R.C. –L.S.- T.P.- D.S.

Apologies;-

M.J. – H.L. – G.B.

Minutes;-

Oct, LS— Nov,GB--- Jan, MJ---Feb, RC---Mar, PS--- April, HL---

AGM, TP--- July, JJ.

- Paul re-elected as chairman, (all of comittee mambers voted on block)
- Paul welcomed new committee members Rob James and Dave Sellick.
- Rob James announced that Matt James and Hannah Luke would be resigning as committee members, as they are going to work in Dubai in September.
- AS Hannah is the treasurer LS asked RC if he would be prepared to take over ASAP, he agreed and will arrange with the bank to have signitures and bank details ammended.

Events;-

- LS mentioned that to make tarmac events more even for all members that it might be fairer that Caterams, Westfields, and other compition cars, e.g. rally cars etc- would receive a penalty to give competitors in standard road going cars a chance of winning an event. It would be looked at toward the end of the year, to possibly start the end of the season.

- LS enquired whether TP had sent a letter to Penllyne estates to finalise a date for the autotest "Trial", he said, he had not but would do so ASAP.
- LS- mentioned the possible use of a new venue at Rhoose, - LS to find out if it would be suitable for BAC use.
- RC- asked about the use of helmets down Ewenny Woods- nearly all competitors used them during the last event there, but it was thought not to make them compulsory yet.
- LS – stated he has booked Margam Park for oct, 9th and moved a Llandow to accomodate, the farmer will be given an updated calendar, Is also said that Margam PARK had gone up to £210.
- TP- Questioned whether members are still getting emails and text reminders of up coming events, LS said he would send GB a reminder to send the reminders.

Finances;-

- H.L. cannot get statements from the bank, but as RC is taking over as treasurer he said he would have them sent to him and set up internet banking.
- TP- has spoken to the club accountants who questioned if the reunion party was to be in 2010 or 2011 accounts, and whether all autotests were classed the same because they were at different venues.
- TP- Said he had sent the cheque to Cooke and Arkwright for the use of the woods during 2011.

A.O.B.:-

- RJ. – mentioned he has noticed a fault with one of the beams on the timing gear, battery packs. RC – said he would contact the suppliers to try to rectify the problem.
- RC- enquired if the club easy up had been repaired, LS said no and would contact Mick Wilcox to find out where the new frame he had ordered was.

- RC- Asked about the club buying new tape and stakes, GB to find out about the tape, LS to arrange for new stakes.

Meeting closed at 9.25p.m.

There will be no meeting in August so the next meeting is on September 13th 2011.

BAC minutes of Committee Meeting - 13th September 2011

Attendees

Dave Sellick, Leighton Smith, Jayne Jones, Rob James, Rob Coleman
Tom Pedersen, Matt James, Hannah Luke, Geoff Bessant, Paul Steady

Meeting start: 20:30.

- ⤴ The minutes of the previous meeting were ratified.

Events

- ⤴ A handicap/penalty system for competition/Caterham type cars (previously discussed 12/07/11) was again discussed. Nothing decided. TP stated any changes need to be made before the new season begins.
- ⤴ Timing – as per the blue book, it was decided to use the fastest clean run plus 30 seconds for a wrong route on future events. The 10 second penalty for cone striking etc. remains as is. There was also a suggestion that the blue book allows for runs to be timed with fractions of a second rather than rounding up to the nearest whole second. It was decided that fractions of a second can be included in the times if the rally stage timer is used for the event. Rounding up to the nearest second still applies if a manual stopwatch is used for the event.
- ⤴ TP is to check the supplementary regulations and advise of any updates/changes that need to be made. The SRs should be made available on line with hard copies available at events. A 'how-to' on driver briefings for organisers should also be made available on line.
- ⤴ TP is to write to Penllyne Estates WRT organising a trial for committee members.
- ⤴ LS mentioned the possibility of a new venue at Sully. St. Athan were also

approached but was unsuccessful. LS also investigated using a venue at Rhose but was unsuccessful.

- ⤴ LS noted that helmets were used at recent Ewenny Woods events. LS to put a notification on the forum that the use of helmets is encouraged but not mandatory.
- ⤴ The next event at Margam Park will go ahead as planned and a copy of the permit has been sent to the Park Manager. Margam Park will also be booked for a February 2012 event.
- ⤴ LS & JJ suggested asking for contributions towards BBQ costs at Margam Park events. Agreed by committee.
- ⤴ LS & GB stated that email and text reminders for upcoming events will resume.
- ⤴ The Organisers for forthcoming events were discussed and are as follows...

Ewenny Woods – Matt James & Hannah Luke. Lee & Ross Owen had to drop out of organising.

Margam Park (9th Oct). Rob & Andy James (a.m.) Leighton and Jonathan Smith (p.m.).

Llandow (23rd Oct). Lee & Ross Owen organising.

Llandow (20th Nov). Paul & Mathew Steddy organising.

Argoed Quarry (11th Dec). Rob & Andy James, Leighton & Jonathan Smith organising.

Llandow (28th Dec). Organiser TBC.

Finances

- ⤴ HL handed over all club financial documents and paraphernalia to RC. One invoice from the Welsh Association is missing – TP to investigate. ASWMC standing order needs to be sorted out. Statement of accounts need to be returned to accountants. Accountants need to be informed of a change in

treasurer.

- ⤴ RC enquired about petty cash. TP has a spreadsheet for this and TP will also keep the petty cash.
- ⤴ The unaudited accounts as of 31/12/10 showed a balance of £8935, which is down £440 from 2009. The reason for this is in tangible fixed assets.
- ⤴ TP suggested that membership fees should increase – no firm decision was reached.

AOB

- ⤴ The fault with the timing gear beam is still there. RC will contact the suppliers and will also enquire about the bluetooth functionality.
- ⤴ The club easy up has been binned, GB has kept some bits. A new easy up/gazebo has been purchased.
- ⤴ New tape has been bought; GB to buy new tie wraps.
- ⤴ This meeting is the last for MJ & HL before leaving for Dubai. All present acknowledged and thanked both of them for their hard work and valuable contributions to the Club. Everyone at the Club wishes them a happy and successful time whilst they are abroad.

Meeting closed: 21:45.

The next committee meeting is on 11th October 2011.

Bridgend Automobile Club
Minutes of Committee Meeting
Tuesday October 11th 2011 at 20:00

Attendees:

Paul Steddy	Tom Pedersen	Leighton Smith
Jayne Jones	Geoff Bessant	Rob Coleman
Dave Sellick		

Apologies:

None

Minutes:

Oct: LS, Nov: GB, Jan: MJ, Feb: RC, Mar: PS, Apr: HL, AGM: TP, Jul: JJ, Sep: DS,
Oct: GB

The minutes of the previous meeting were agreed as a true and accurate record.

Events:

The most recent event at Margam Park on 9th October started off badly as there were no cones available to us and LS had to return to Llandow to bring back the club cones. This resulted in the late start of the event. LS had understood that there would have been cones available to us, this was discussed with park staff later in the day and we have to advise we require cones at future events.

There was a safety issue at the event when a car drove around cones and up over the grass past the start line and exited from the park driving through red tape and knocking a cone down.

For future events to take place we must have 2 marshals on duty covering both ends of the area being used. (Next Margam event 12th February 2012).

LS has proposed that we change the layout at Margam for future events, this discussed and agreed.

There was a good number of entries for the day and we took £270 in entry fees, signed up 9 new members and received £28-87 in donations for the BBQ.

LS provided the committee a provisional events calendar for 2012.

Remaining events for this year are:

Llandow, 23rd October – Organisers Lee & Ross Owen

Llandow, 20th November – Organisers Paul & Matthew Steddy

Argoed Quarry, 11th December – Organisers – Rob & Andy James , Leighton & Jonathan Smith.

Llandow, 28th December - Organisers to be confirmed.

LS queried TP on whether he had sent Penllyn Estates a letter on behalf of the club using it at a new event venue. TP advised he would be visiting the venue.

Andrew Vowles has asked if any Nav Scatters are planned for the future, RC suggested a big “one off” event early 2011 possibly on a Friday or Saturday evening with food arranged. No decision made.

LS will follow up the possibility of using a venue in Sully.

Finances:

RC has returned amended form back to the bank but has not received confirmation that everything has been setup re the transfer from Hannah Luke. Once confirmation received RC will setup internet banking etc. TP will keep cheque books until further notice as he is the only authorised signatory.

Accounts signed and returned to accountant, it was again pointed out to them the error in having Garry Morgan named as a director, the only named directors are Paul Steddy and Tom Pedersen, although PS suggested we should have a few more.

Discussion took place about what options there are to increase membership fees from 1st January 2012, TP to supply a breakdown of membership fees and options as discussed for committee members to review and reply to by return, decision needs to be made as soon as possible.

A.O.B:

LS raised the issue of charging for events, currently at Margam it is £10 in the morning and £5 for the afternoon, it was proposed that all events are at the same cost - £10. This was agreed by the committee.

LS asked if the “drop worse scores” for the events has been successful this year, although as the year not yet over it was hard to tell.

It was requested that the website be changed slightly to give a link to a spreadsheet listing all events per championship that members have entered, GB to look into this.

LS advised the meeting that there is a copy of the club Supplementary Rules now in the Organisers Pack, members need to be advised of these at event briefings, also need to be added to the website.

Club Handbook needs to be reviewed and updated.

TP mentioned that he had received a copy of MSA Rule Changes.

Meeting Ended 9:20pm

Date of next meeting: Tuesday 8th November 2011