

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 3rd January 2006 at 20:00

Attendees: Paul Steddy (PS) Chairman
Tom Pederson (TP) Secretary
Terry Donovan (TD) Competitions Secretary
Gary Morgan (GM) Assistant Treasurer
John Bevan (JB)
Dylan Lewis (DL)
Colin Coleman (CC)
Fred Coleman (FC)
Geoff Bessant (GB)
Rob Coleman (RC)
Gareth Tilleke (GT)

Apologies: None received

Minutes of previous meeting

The Chairman asked the committee to agree the minutes of the previous meeting.

Finances

Completed: TP requested that GM become an authorised signatory for the club's accounts. GM will be known as Assistant Treasurer and TP will pass across relevant documents and produce a position statement.

GM said that the club's account may be transferred to another bank and this is being looked into.

Competitions

Rob James will be consulted with regard to timing equipment that he has available. A decision will then be made as to the most appropriate way forward.

ACTION: RC to meet with Rob James.

MSA Update

TD updated the committee regarding event options:

Forwards-only Autotest will be the only way to proceed for now but passenger age limit may have to be raised from 14yrs.

Autosolos impractical for the club due to scrutineering requirements (tax, mot etc).

Gymkhana's allow for juniors from 14 yrs old as passengers and originally cost £16.60 to register per event. Now £4.70 per entry. Approx £167.50 for 25 cars (including overheads).

Proposal by TP to run forwards-only Autotest and raise entry fee to £10. Unanimously agreed.

The committee discussed the issue surrounding members signing entry sheets on behalf of other members. This will be monitored by the committee.

TD recommended a club-members' forum to inform all members of various club rule changes and any issues that members have. This will take place on **January 17th**

Event Management

Completed: TP publicised revised rule changes on the club website.

Ongoing action: TD recommended to the committee that volunteers will be required to assist with ‘landscaping’ of the paddock area of Ewenny Woods, in order to prepare the ground for next season.

Previous A.O.B.

Llandow – TD informed the committee that the Fire Service may be having a long term lease on part of the site.

**ACTION: TP will investigate this and report back at the next meeting.
TD has taken over this action and will negotiate with farmer.**

Completed: TD will organise December’s events but he will also organise the calendar for next year. However, the chairman will organise the first Navscatter event in 2006. Claire Donovan has volunteered to organise the Navscatter on 10th January.

At the last meeting, CC raised the issue regarding the club’s points system in relation to National A/B events.

Completed: The points system will be discussed at the next meeting.

This action raised further issues with regard to administration time required behind the scenes.

GM and Claire have offered to help TP to administer the club.

A proposal by TP and seconded by TD that points for **internal** events are awarded in the Chairman’s Championship. **External** events will accumulate points in the Drivers’ or Co-Drivers’ Championship.

Juniors will accumulate points as follows:-

If 18 years old at time of joining/renewing membership, points awarded into Senior Championships.

If under 18 years old, all points awarded into Junior Championships.

External Junior points will go to Drivers’ or Co-Drivers’ Championship.

A.O.B.

AGM and Awards evening will be held on 4th March. Venue to be announced once TD has investigated venues.

ACTION: TD to investigate and report back

TP informed the committee that the club President had donated £100 to the club.

Date of Next Meeting: Tuesday 7th February at 8:00pm in Barley Mow

Summary of action Points

OWNER	ACTION	DATE ACTIONED
TD	Ewenny Woods preparation	28 th September 2005
TD	Llandow usage	1 st November 2005
RC	Timing Equipment	3 rd January 2006
TD	AGM and Awards venue	3 rd January 2006

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 7th February 2006 at 20:00

Attendees:	Paul Steddy (PS)	Chairman
	Tom Pederson (TP)	Secretary
	Terry Donovan (TD)	Competitions Secretary
	Gary Morgan (GM)	Finance Officer
	John Bevan (JB)	
	Dylan Lewis (DL)	
	Colin Coleman (CC)	
	Fred Coleman (FC)	
	Geoff Bessant (GB)	
	Rob Coleman (RC)	
	Gareth Tilleke (GT)	

Apologies: None Received

Minutes of previous meeting

The Chairman asked the committee to agree the minutes of the previous meeting. The minutes were confirmed as an accurate account of the meeting.

Finances

No update.

Competitions

RC had been in discussion with Rob James previously concerning the purchase of timing equipment for events. Rob James kindly offered to explain his findings to the committee. Software was available for a laptop for \$12. This proved to be very interesting as it may well save the club administration many man hours of data entry to record the timing figures after each event.

Rob also had costs for an EMC Rally Clock. This worked out at £270 plus vat. It is waterproof and easy to use. A communications cable is also available to download the stored data to a computer after the event.

A start/stop beam can be purchased for £310 plus vat and two would be required. This equipment also requires a battery as a power source.

Beams can also be purchased from the RS catalogue for approximately £50 each plus vat.

A discussion ensued and Rob James will be given a budget of £150 to explore his options further. When Rob has completed his testing, he will report back to the club and a decision will then be made as to the most appropriate way forward.

MSA Update

No update

Event Management

Next events are Navscatter on 14th February and Autotest/Production Car on 18th February at Llandow.

DL to advise Competition Secretary when current entry list is full for Llandow event.

The committee were advised by TD that Navscatter events take up a lot of time and effort to organise. TD suggested that a 'token gesture' should be offered by the club to the organisers towards partial reimbursement of costs. TD proposed a figure of £15 and this was seconded by CC.

TP informed the committee that the Pencoed College Classic Car Club would be taking place on 7th May. The committee expressed an interest in attending the event and this will be discussed further.

Ongoing action: TD recommended to the committee that volunteers will be required to assist with 'landscaping' of the paddock area of Ewenny Woods, in order to prepare the ground for next season.

A.O.B.

Ongoing action: TD will negotiate with farmer at Llandow over use of facilities.

5 x cones 'donated' so far but another 10 urgently required for future events at Llandow..
CC will contact Police Service to see if they will donate any.

ACTION: CC to contact Police

Karting – The chairman raised the subject of when the 2006 calendar karting season should begin. The committee decided that the season should run between March and October inclusive. Dates will be published as soon as the events are organised.

BAC website – GT presented a discussion paper regarding hosting the club's website independently so that the club Secretary would not have to use his personal resources. This also meant that some administrative functions could be delegated to willing volunteers, in order to relieve the burden from the Secretary.

It was agreed that the best way forward was to register a '.com' domain name and also select a hosting service costing £20 plus vat per annum (minimum two years). GT requires club administrative and financial details in order to proceed.

ACTION: TP and GM to provide details

Awards

AGM and Awards evening will be held on 4th March. Venue will be Six Bells at Penmark on 4th March.

Nominations were canvassed for the club awards and the due process will proceed to elect winners in the associated categories

Date of Next Meeting: to be decided

Summary of action Points

OWNER	ACTION	ACTION DATE
TD	Ewenny Woods preparation	28 th September 2005
TD	Llandow usage	1 st November 2005
RC	Timing Equipment	3 rd January 2006
CC	Cones	7 th February 2006
TP/GM	Web Hosting	7 th February 2006

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 4th April 2006 at 20:00

Attendees:	Paul Steddy (PS)	Chairman
	Tom Pederson (TP)	Secretary
	Terry Donovan (TD)	Competitions Secretary
	Gary Morgan (GM)	Finance Officer
	Dylan Lewis (DL)	
	Colin Coleman (CC)	
	Fred Coleman (FC)	
	Geoff Bessant (GB)	
	Rob Coleman (RC)	
	Craig Finch (CF)	

Apologies: Gareth Tilleke

Election of Chairman

Terry Donovan Proposed Paul Steddy as Chairman, this was seconded by Colin Coleman. The motion was carried.

Craig Finch was welcomed onto the committee following election at the AGM in March.

Minutes of previous meeting

The Chairman asked the committee to agree the minutes of the previous meeting. The minutes were confirmed as an accurate account of the meeting.

Competitions

Timing Equipment: Rob James has been testing the timing equipment and it is working fine. There is some fine tuning to be carried out but Rob is expecting to have it ready for the next Llandow event (Saturday 22nd April). It was noted that Rob has put a lot of effort in getting this equipment up and running with very little cost. Rob will be liaising with Gary Morgan concerning the funding.

MSA Update

No update

Event Management

Next events are Karting on Tuesday 11th April and Autotest/Production Car on Saturday 22nd April at Llandow.

It was noted a change of date for the Woods Event on 12th September, this will now take place on Tuesday 11th July, the website will be updated with the new date.

TP advised the committee that we are not allowed to run Gymkhanas in the woods, it will be Autotests only.

The first karting event for the year took place on 14th March with 12 entries, the winner was Paul Steddy.

TP updated the committee concerning the Pencoed Classic Car Club Event taking place on Sunday 7th May, a working party is to be organised on Saturday 6th May to assist in the setting up. In the BAC display can be setup where we want.

For the next Autotest taking place at Llandow on 22nd April the following officials were appointed:

Timekeeper – Claire Donovan
Judge of Fact – Colin Coleman
Clerk of the Course – Terry Donovan
Paddock Management – Fred Coleman

A discussion took place concerning the allocation of points for both organising and taking part in events.

It was agreed that for organisers of any event they would be awarded 10 points each. Clarification was given concerning how points were awarded in which championship.

Ongoing action: TD recommended to the committee that volunteers will be required to assist with ‘landscaping’ of the paddock area of Ewenny Woods, in order to prepare the ground for next season. However the area is currently flooded, so a date has yet to be fixed for this.

Finances

Gary Morgan reported that the accounts are now with the Auditors/Accountant.

A.O.B.

Ongoing action: TD will negotiate with farmer at Llandow over use of facilities – still in progress.

It was reported that we now have enough cones – thanks to all those who helped.

The BAC website is now live on <http://www.bridgend-automobile-club.com/> Geoff Bessant is updating content as information is received. Rob Coleman will be assisting on this in the future. Thanks to Gareth Tilleke for all his efforts in getting the domain name and the hosting organised.

However it was noted that some results are missing and should be provided to GB as soon as possible. Comments were made on the colour of the Championship Tables, GB to amend.

It was noted that the AGM/Awards Evening held at the Six Bells in Penmark went very well.

Regulations for AutoTests – a Document was tabled by TD and discussed.

Item 3 on the Document: It was agreed that a decision will be made on the day by the Clerk of the course. The document will be published on the Website.

GB reported receiving a letter of thanks from The Chief Marshal at Gwendraeth Valley Motor Club for the club members (GB, RC & GT), who attended the Rali Cwm Gwendraeth on 12th March.

Comments were made re the excellent turnout at the Caerwent Rally on 26th March, it was estimated that members of BAC made up more than 10% of the entry list plus of course GB & RC were in attendance as Marshals.

TD mentioned that at the next Llandow event he might try to get the event to run the “other way”, ie. Run from the top gate.

TD also reminded the committee that someone is required to take over his role as Competitions Secretary from the end of the year. It would be ideal if someone could “shadow him” as soon as possible so they can fully appreciate the work involved in organising and running an event.

TD said from next year he would be willing to help out with the paperwork but someone else has to run the events. Volunteers please !!

Date of Next Meeting: Tuesday 2nd May at 8pm in the Barley Mow.

Summary of action Points

OWNER	ACTION	ACTION DATE
TD	Ewenny Woods preparation	28 th September 2005
TD	Llandow usage	1 st November 2005

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 2nd May 2006 at 20:00

Attendees: Paul Steddy (PS) Chairman
Tom Pederson (TP) Secretary
Terry Donovan (TD) Competitions Secretary
Dylan Lewis (DL)
Colin Coleman (CC)
Fred Coleman (FC)
Geoff Bessant (GB)
Rob Coleman (RC)
Gareth Tilleke (GT)

Apologies: Craig Finch

Minutes of previous meeting

The Chairman asked the committee to agree the minutes of the previous meeting. The minutes were confirmed as an accurate record of the meeting.

Competitions

Timing equipment – awaiting testing by Rob James. TD to liaise with Rob.

MSA Update

No update

Event Management

Llandow

- TP raised the issue that the new rules discussed at the AGM for arrival/signing-on were not being imposed at Llandow when club members arrive late for an event. The committee discussed this at length and some leeway may be given but only at the discretion of committee members on the day. Having said that, everyone agreed that the event was a success.
- The Farmer has demanded an increase in fee from £50 to £70. TD is currently negotiating with the farmer to accept £65 and requires a letter from TP to officially request the new rate.
- The top gate (paddock) will now not be opened by the farmer due to security issues he has, although he will move the large concrete blocks as required.
- TD requests funds for sweeping brushes in order to clean the paddock area. TD also hopes to sort out the container so that the cones can be stored better.
- There was a lot of concern raised over the amount of litter left behind after the event and a notice to this effect was posted on the club's website. All members should note that it is their responsibility to take all their litter home.
- Next Llandow event is 28th May.

Amman&District motor club invites club members to their 30th Anniversary dinner/dance on Friday 9th June at Glyn Clydach Hotel. Tickets £20. See website for details.

TP produced MSA information booklet for GB to publish on website.

Ewenny Woods

- Gymkhana on 14th May has been cancelled due to other commitments.
- TP to inspect woods to determine condition for next event.

Next karting event is 16th May but committee expressed concern over lack of attendance. GT to investigate email broadcast (once a month) of up and coming events. TP to email members' contact lists to GT.

Classic Car Show at Pencoed College. No Paramount cars or supercars this year. Work party required on Saturday to assist from 09:30 until lunchtime, in order to erect the stand. Display cars will be required and entrants need to inform event organisers immediately in order to gain free access, otherwise a £10 admission charge will apply.

It is hoped that the vehicles competing in the up and coming charity Mongolian rally will be displayed.

Some Championship points still have to be collated by GM for GB to include on website.

Finances

No update.

A.O.B.

CC proposed sponsorship of members participating in Mongolian Rally. Seconded by GB. RC proposed £100 donation and seconded by DL. CC will advise entrants that Bridgend Automobile Club website address should be displayed on each vehicle.

Website –GB investigating website redesign and possible colour change to club logo. This will be presented to the committee for comment when complete. This work is ongoing.

PS asked for volunteer to shadow Terry for organising future events, on account of Terry relinquishing his role as Competitions Secretary at the end of the year.

Meeting closed at 21:17

Date of Next Meeting: 6th June at 8pm

Summary of action Points

OWNER	ACTION	ACTION DATE
TD/TP	Ewenny Woods preparation	28 th September 2005
TD	Timing equipment testing	2 nd May 2006
TP/TD	Letter to farmer	2 nd May 2006
TD	Obtain funds for sweeping brushes	2 nd May 2006
GB	Publish MSA information	2 nd May 2006
TP	Send members contact list to GT	2 nd May 2006
CC	Mongolian Rally sponsorship	2 nd May 2006

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 6th June 2006 at 20:00

Attendees: Paul Steddy (PS) Chairman
Tom Pederson (TP) Secretary
Terry Donovan (TD) Competitions Secretary
Dylan Lewis (DL)
Colin Coleman (CC)
Fred Coleman (FC)
Geoff Bessant (GB)
Rob Coleman (RC)
Gareth Tilleke (GT)

Apologies: None

Minutes of previous meeting

The Chairman asked the committee to agree the minutes of the previous meeting.
The minutes were confirmed as an accurate record of the meeting.

Competitions

Timing equipment – awaiting testing by Rob James. TD to liaise with Rob (carried forward).

MSA Update

No update

Event Management

Llandow

- TP composed letter to farmer concerning fees and £65 has been accepted by the farmer for each event.
- TD had £50 float from club funds. £30 was spent at Pencoed show so remaining £20 will be spent on consumables. Extra £48 generated has been retained as float.
- TD pleased that all competitors took their litter home after last Llandow event.

Ewenny Woods

- Autotest (not Gymkhana) this Sunday (11th June) in woods at 13:15 .

Finances

No update.

A.O.B.

Supplementary Regulations notice was discussed and the points identified in the ruling were confirmed and accepted in the spirit to which they were intended.

Future Events – TD wants to stand down from actual event organising in order to allow other club members to get involved with organising. However, TD will retain the responsibility of obtaining MSA permits.

Timing gear – see *Competitions* above

TD stated that Ewenny Woods now had to be classified as Autotests and not Gymkhanas. Therefore cones would be required to mark out the course, although it may be possible to utilise stakes in the interim.

GB presented website and logo design for discussion. It was agreed that this would be investigated further and GB would present findings at the next meeting.

Chairman suggested inviting other clubs to events in order to raise the profile of BAC. TP said that this was not necessary unless our entry list dropped significantly.

FC asked if membership was necessary to compete on karting events. It transpired that club membership is not required.

Date of Next Meeting: 4th July at 8pm

Summary of action Points

OWNER	ACTION	ACTION DATE
TD	Timing equipment	2 nd May 2006
GB	Website and logo design	6 th June 2006

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 4th July 2006 at 20:00

Attendees: Paul Steddy (PS) Chairman
Tom Pederson (TP) Club Secretary
Terry Donovan (TD) Competitions Secretary
Gary Morgan (GM) Finance Secretary
Dylan Lewis (DL)
Colin Coleman (CC)
Fred Coleman (FC)
Geoff Bessant (GB)
Rob Coleman (RC)
Gareth Tilleke (GT)

Apologies: None

Minutes of previous meeting

The Chairman asked the committee to agree the minutes of the previous meeting. TD corrected GT with slight rewording of the costings under *Event Management* but the rest of the minutes were confirmed as an accurate record of the meeting.

Competitions

Timing equipment – awaiting testing by Rob James who has been on holiday. TD to liaise with Rob (carried forward).

MSA Update

No update

Event Management

- There were 12 entries at the last Llandow event on 1st July, but the club made their first ever **loss (£1.40)**, due to poor attendance.
- TD suggested altering the start time (say 2pm) to try and encourage additional entries. RC suggested retaining the current start time because members would then have the evening free.
Chairman proposed sign-on by 2pm and start by 2:15pm. A vote ensued and the results were:

To retain current start time **6 votes;**

Change to later time (British Summer Time only) **1 vote**

ACTION: The Chairman will speak to membership to canvass their views with regard to altering event start times.

- Next event – Ewenny Tuesday 11th July. See website for start time.

- TD asked for a volunteer to be liaison officer for future events. This role entails asking members to officiate at future club events. FC volunteered for the position of Liaison Officer.
- A discussion took place surrounding the Production Car category. Currently, a production car must be taxed, tested, less than 1400cc and driven to event. The committee considered if a Production Car Championship was required.
ACTION: TD will formalise the paperwork for compliant cars and this will be published on the website when ready.
- The committee discussed the procedure for publication of points on the club website.
ACTION: A subcommittee consisting of CC, GB, TP, and GM will meet to resolve any points issues for publication and will be presented to the committee at next full meeting.
- Sunday 20th August – TD will be organising a Production Car Trial (PCT) in Ewenny. Start time to be confirmed.
- TD has produced a procedure on how to organise an Autotest. This will form part of an information pack
ACTION: GB will publish on website.

Finances

GM gave financial update to committee as follows:-

In March, £245 was collected and £83 was paid out. For April; £100 collected and £62 paid out. Both May and June were added together to give a total of £126 collected.

A.O.B.

TD enquired if website contained enough information for members. TP will update the club handbook after the new points system has been ratified. This will then be available to members.

ACTION: TP to update clubhandbook.

CC wishes to thank Leighton for organising a successful Llandow event.

PS reported that SWAC wishes to use Llandow runway for a car show. PS will be go-between between SWAC and farmer because the club wishes to remain on good terms with the farmer.

Summary of action Points

OWNER	ACTION	ACTION DATE
TD	Timing equipment testing with Rob James	2 nd May 2006
PS	Discuss future event start times with members	4 th July 2006
TD	Production Car compliance	4 th July 2006
CC/GB/TP/GM	Discuss/review championship points system	4 th July 2006
TD/GB	Autotest information pack	4 th July 2006
TP	Update club handbook	4 th July 2006

Meeting closed at 9:40pm

Date of Next Meeting: 5th September at 8pm

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 5th September 2006 at 20:00

Attendees:	Paul Steddy (PS)	Chairman
	Tom Pederson (TP)	Club Secretary
	Terry Donovan (TD)	Competitions Secretary
	Gary Morgan (GM)	Finance Secretary
	Dylan Lewis (DL)	
	Colin Coleman (CC)	
	Fred Coleman (FC)	Event Liaison Officer
	Geoff Bessant (GB)	
	Rob Coleman (RC)	
	Gareth Tilleke (GT)	

Apologies: None

Minutes of previous meeting

The Chairman asked the committee to agree the minutes of the previous meeting.

Competitions

Timing equipment –awaiting testing by Rob James who has been on holiday. TD to liaise with Rob (carried forward again).

MSA Update

TD circulated a notice from the MSA which will be posted on website. It relates to parents/guardians being reminded of their duties when children compete in events.

ACTION: GB to publish MSA notice.

Event Management

EWenny Woods BBQ event has now been moved to Sunday 1st October due to original date clashing with Caerwent rally.

The first Navscatter will take place on 3rd October and will be organised by CC.

TD will be away between 20th September – 12th October inclusive and has ordered the necessary permits for FC to administer. JB has event equipment.

FC's official title will now be known as Events Liaison Officer.

The Chairman canvassed opinions of the membership in relation to poor attendance at events (previous meeting action) and there were a number of factors that affected attendance at events such as:-

Members competing in rallies
Marshalling
Family Commitments (holidays etc)
Event start time

A discussion took place about event start times. FC suggested canvassing the opinions of members if the event entry numbers continued to decline. The chairman was keen to alter the start time to a later slot but some committee members felt that stability was now required after recent changes.

TP proposed retaining the current event times for a while, and DL suggested a vote on the issue. There were 9 in favour of retaining the status quo and 1 against.

RC will produce a survey document by late December so that the membership can suggest ideas on how future events should be held.

ACTION: RC to compile document

Finances

GM gave financial update to committee as follows:-

£100 donation for two club members participating in the Mongol rally.
£37.20 profit from previous event.

GM has been in discussion with the club accountant to investigate if the club accounts can obtain more interest from other sources.

The club is approximately £12K in credit.

GB proposed using club funds to purchase items with club logo (car stickers, polo shirts, fleeces etc), in order to promote the club's activities. TP suggested issuing stickers with membership cards and TD will also investigate the purchase of clothing with membership logos.

ACTION: TD to investigate promotional material

A.O.B.

Claire Donovan has volunteered to update the club handbook and TP will assist.

ACTION: Claire and TP to update club handbook

CC now receives the event results sheets and the championship points are passed to GB for publishing on website.

RC mentioned the emails from Mongol Rally entrants and the club would like to offer their congratulations to **Jim Mason and David Glanville** on completing the event.

PS had discussion with SWAC and they are looking for an avenue for sponsoring road safety. DL will liaise with Police safety partnership.

TP will investigate the constitution with regard to committee membership. TD will contact Craig to ascertain his intentions regarding committee meeting attendance.

ACTION: TD to contact Craig

Summary of action Points

OWNER	ACTION	ACTION DATE
TD	Timing equipment testing with Rob James	2 nd May 2006
GB	Publish MSA notice	5 th September 2006
RC	Compile membership survey document	5 th September 2006
TD	Investigate promotional material	5 th September 2006
Claire/TP	Update club handbook	4 th July 2006
TD	Contact Craig	5 th September 2006

Meeting finished at 21:45.

Next meeting on Tuesday 10th October.

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 17th October 2006 at 20:30

Attendees:	Paul Steddy (PS)	Chairman
	Tom Pederson (TP)	Club Secretary
	Terry Donovan (TD)	Competitions Secretary
	Gary Morgan (GM)	Finance Secretary
	Dylan Lewis (DL)	
	Colin Coleman (CC)	
	Fred Coleman (FC)	Event Liaison Officer
	Rob Coleman (RC)	
	Gareth Tilleke (GT)	

Apologies: Geoff Bessant
Chris Garner

Minutes of previous meeting

The Chairman asked the committee to agree the minutes of the previous meeting.

Competitions

Timing equipment –awaiting testing by Rob James.

ACTION: TD to liaise with Rob (ongoing).

MSA Update

TD stated that MSA official forms should be used for event signing on and

TP also said that MSA subscription is now due. TP will sort out MSA registration - £47.50

ACTION: TP to register with MSA.

Event Management

The first Navscatter held on 3rd October was deemed a success.

RC will produce a survey document by late *October* so that the membership can suggest ideas on how future events should be run. Members should receive this document by early November and the survey should be returned by the end of November and can be submitted at club evenings.

ACTION: RC to compile document.

TD suggested that one future event could be a full day at Llandow circuit, which may include multiple activities.

FC suggested a ‘Gumball’ type rally to North Wales or other suitable destination. PS said that the club may be able to fund a buffet at the destination hotel.

TD recommended organising Gymkhanas in lieu of some Autotests. This may encourage more members (and their families) to take part.

TD said that the woods would need clearing and that a JCB could be organised to assist. A date has yet to be decided.

CC obtained agreement from the committee that any future published event dates would be fixed.

The committee agreed that a forum would be held with club members, to discuss the way forward for future events. RC suggested combining this with a curry night in Bridgend.

TD suggested the same venue for the awards evening i.e. Penmark.

TD will arrange 9th December Autotest.

A novelty Autotest/Gymkhana will be held on Saturday 30th December.

Finances

Carried forward - GB proposed using club funds to purchase items with club logo (car stickers, polo shirts, fleeces etc), in order to promote the club's activities. TP suggested issuing stickers with membership cards and TD will also investigate the purchase of clothing with membership logos.

ACTION: TD to investigate promotional material - ongoing

A.O.B.

GB (in his absence) and CC have volunteered to update the club handbook.

ACTION: GB and CC to update club handbook.

PS had discussion with SWAC and they are looking for an avenue for sponsoring road safety.

ACTION: DL will liaise with Police safety partnership - ongoing

TP has investigated the constitution with regard to committee membership. Three non-attendances can be considered as resignation but Craig intends resigning anyway, due to work pressures. Chris Garner has been invited onto the committee in his place.

Navscatter ,7th November will be organised by CC and FC.

Navscatter, 5th December will be organised by RC.

The farmer (landlord of Llandow autotest venue) has injured his knee and TD has suggested purchasing a bottle of whiskey as a gesture of goodwill from the club.

DL suggested using other venues such as Margam Park, for future events.

ACTION: DL will investigate and report back at next meeting.

CC suggested that club championship points should be awarded to members who compete in external events but do not finish. This is for recognition of the time and money that the members have spent in entering events and therefore promote the club.

GT suggested awarding points for service crews, as a means of recognising the volunteering aspect of their duties to help other members compete in external events.

The two preceding points will be discussed at the next meeting.

RC suggested a club quiz night as an alternative event..

ACTION: RC/GB/GT will organise.

RC verified that the 8:00pm committee meeting start time was still ok. The committee voted on the issue of 7 to 1 in favour for retaining an 8pm start.

Summary of action Points

OWNER	ACTION	ACTION DATE
TD	Timing equipment testing with Rob James	Ongoing
TP	Renew membership with MSA	14 th November 2006
RC	Compile membership survey document	30 th October 2006
TD	Investigate promotional material	Ongoing
GB/CC	Update club handbook	12 th December 2006
DL	Liaise with Police Safety Partnership	Ongoing
DL	Investigate use of Margam Park	14 th November 2006
RC/GB/GT	Quiz night	14 th November 2006
GB	Publish MSA notice	Complete
TD	Contact Craig	Complete

Meeting finished at 21:35.

Next meeting on Tuesday 14th November.

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 14th November 2006 at 20:30

Attendees: Paul Steddy (PS) Chairman
Tom Pederson (TP) Club Secretary
Terry Donovan (TD) Competitions Secretary
Dylan Lewis (DL)
Colin Coleman (CC)
Fred Coleman (FC) Event Liaison Officer
Rob Coleman (RC)
Geoff Bessant (GB)

Apologies: Chris Garner
Gary Morgan
Gareth Tilleke

Minutes of previous meeting

The Chairman asked the committee to agree the minutes of the previous meeting.

Competitions

The novelty Autotest/Gymkhana that had been proposed for Saturday 30th December has been cancelled as it coincides with the *West Wales Rally Spares Christmas Stages* at Pembrey and there will be a large turn out from the club at that event.

Timing Equipment – TD has spoken to Rob James, he now has all the equipment but has yet to set it all up.

ACTION: TD to liaise with Rob (ongoing).

MSA Update

TD reported that there has been some problems accessing the MSA Website (www.msa.org.uk). Any problems to be reported to Simon Fowler at MSA.

TD reported that the MSA subscription/registration is £56 and not £47.50 as previously reported.

Event Management

On the Nav Scatter that took place on Tuesday 7th November it was noted that someone had removed the tape that had been placed by the organizer from gates/poles, thus causing a disadvantage to members taking part in the event. Other than that the event was enjoyed by those taking part.

RC completed the survey document and it has been sent out to all members along with membership renewal invitations by TP. Members have been asked to return them by Friday 1st December.

TDs suggestion at the previous meeting about a future event could be a full day on Llandow circuit will be looked at in 2007.

FCs suggestion last month for a “Gumball” type rally to North Wales is to be organised by PS in Spring 2007.

ACTION: PS to organise.

FC is trying to arrange a date for the club to make use of the Llandow Go Kart track for an event.

ACTION: FC to progress.

There was a discussion concerning new members being able to take part in an event on the same day they join the club as this caused a disadvantage to paid up members who might turn up later. The following proposal was put forward by Paul Steddy,

“ Continuation of membership from known past members – reinstate membership on a date subject to ratification by the committee but can still take part in the event”. This was seconded by Colin Coleman and passed by the committee.

TD recommended organizing Gymkhanas in lieu of some Autotests, this may encourage more members (and their families) to take part.

ACTION: TD – ongoing

TD said that the woods would need clearing and that a JCB could be organised to assist. A Date has yet to be decided.

ACTION: TD – ongoing

The forum for members to discuss the way forward for future events will be combined with a Curry Night on Tuesday 12th December. RC to contact curry house to book.

ACTION: RC Book Curry House

TD Suggested same venue for the award evening i.e. Penmark.

ACTION: TD – ongoing

TD had originally agreed to arrange the 9th December Autotest, however as he organised the 12th November Autotest has asked that someone else organise it.

DL will organise the Nav Scatter on 9th Jan.

Finances

TD reported that a cheque from Gary Morgan to pay for the event that had been arranged for 30th December has now been used for the Nav Scatter being held on 9th January 2007.

Carried forward - GB proposed using club funds to purchase items with club logo (Car stickers, polo shirts, fleeces etc), in order to promote the club's activities. TP Suggested issuing stickers with membership cards and TD will also investigate the purchase of clothing with membership logos.

ACTION: TD/Claire Donovan – ongoing (awaiting costs)

A.O.B.

Ongoing - GB and CC have volunteered to update the club handbook: The Championships Rules have been updated and published on the club website.

Ongoing – PS had discussion with SWCC and they are looking for an avenue for sponsoring road safety. DL is progressing, awaiting telephone call concerning getting some sponsorship money.

ACTION: DL – ongoing

Carried Forward – DL Suggested using other venues such as Margam Park for future events. DL has investigated and the Cost of using East Lodge Car Park would be £150 a day. Although this cost will rise by 5% after April 2007. DL to attend with CC & RC to carry out Risk Assessment.

It was also suggested that if we go ahead to invite Port Talbot MC to take part and that it could be an all day event with a break for a lunchtime BBQ.

ACTION: DL/CC/RC to carry out Risk Assessment

Carried forward - CC suggested that club championship points should be awarded to members who compete in external events but do not finish. This is for recognition of the time and money that the members have spent in entering events and therefore promote the club. Following discussion it was suggested that the member be awarded “half the last scoring position for just starting”. No firm decision has been made – to be discussed further.

Carried Forward – GT suggested awarding points for service crews, as a means of recognising the volunteering aspect of their duties to help other members compete in external events.

This was discussed and while the idea was a sound one it was agreed not to proceed as it would be far too difficult to manage.

Carried Forward – RC Suggested a club quiz night as an alternative event.

ACTION: RC/GB/GT to organise - ongoing

TD raised the point about applications for membership if previous members apply and are not wanted in the club. After discussion it was decided that if certain individuals with known issues applied then the application should go to the committee for a decision.

Summary of Action Points

OWNER	ACTION	ACTION DATE
TD	Timing Equipment testing with Rob James	Ongoing
TD	Renew membership with MSA	Complete
RC	Compile membership survey document	Complete
TD	Investigate Promotional materials	Ongoing
GB/CC	Update Club Handbook	Ongoing
DL	Liaise with Police Safety Partnership	Ongoing
DL/CC/RC	Investigate use of Margam Park (Risk Assessment)	Ongoing
RC/GB/GT	Quiz night	Ongoing
PS	Organise Gumball Rally	03/04 2007
FC	Use of Llandow GoKart Track	16 th January 2007
RC	Book Curry House for 12 th December	12 th December 2006

Meeting Finished at 21:45

Date of Next Meeting: Tuesday 16th January 2007