

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 28th September 2005 at 19:30

Attendees: Paul Steddy (PS) Chairman
 Tom Pederson (TP) Secretary
 Gary Morgan (GM) Treasurer
 Terry Donovan (TD)
 John Bevan (JB)
 Dylan Lewis (DL)
 Colin Coleman (CC)
 Fred Coleman (FC)

Apologies: None received

The Chairman welcomed Geoff Bessant (GB), Rob Coleman (RC) and Gareth Tilleke (GT) to the meeting.

Minutes of previous meeting

No matters arising from previous minutes.

Finances

TD informed the committee that approximately £180 was available in petty cash and approximately £100 was due from CC in respect of money collected from a previous event.

GM had received £10 from a recent raffle.

TP informed the committee that the club's net worth was about £7000.

ACTION: TP will email the treasurer, Geraint Thomas, to obtain financial balances and will also enquire about obtaining internet access on behalf of the club.

A discussion took place that GM was club Treasurer in name only and it would benefit the club if GM could become signatory, in order to relieve the load on TP. TD agreed the process whereby GM holds bank account details and all payments/withdrawals must go through GM.

ACTION: TP will arrange for GM to become an authorised signatory for the club's accounts.

Competitions

TD will be away for two weeks and requires a club member to organise the next Llandow event on October 15th.

ACTION: the club will need to canvass for volunteers.

ACTION: Navscatter – The event hosted on 25th October will be organised by DL.

TD stated that a permit (cost £15.90 each) will be required for each event.

TD raised concerns about the conduct of club members at events such as Llandow and Ewenny Woods, in relation to general safety. The committee agreed that club rules and regulations should be obeyed at all times in the interests of all participants and spectators alike.

ACTION: TP will create flysheets from existing “Rules and Safety Procedures” handout, relevant to each type of event, to ensure that club members are aware of their responsibilities.

A discussion took place concerning issues surrounding latecomers to events. PS recommended that latecomers can only participate in an event provided they arrive **before** the end of the first run. This was agreed unanimously by committee members.

TD raised the issue concerning competitors disturbing the official timekeeper during events, in order to ascertain their times. A debate ensued as to the best course of action to enable competitors to view their times without increasing the workload of the official timekeeper.

ACTION: TD will ask Claire Donovan to redesign the sign-on sheets, which will enable all competitors to view their times in relation to each other. The timing sheets will be made available at the **end of each run**.

Fire Extinguishers – TD informed the committee that a total of 5kg of extinguishant must be made available at each event. RC recommended 1 x powder and 1 x foam.

ACTION: TD will purchase the recommended items with money from GM.

TD said that additional wooden stakes will be required for future events.

ACTION: TD will organise the purchase of the wooden stakes with money from the club.

TD raised the issue of the condition of competing vehicles and the club’s view as to the letter of the regulations. All events are run as Gymkhanas and as such allows certain exemptions compared to other events such as Autotests. Discussions took place as to whether the Autosolo class would be a more fitting category but this would entail entering a vehicle that must be driven to the event, therefore taxed, insured and holding a current MOT.

ACTION: A letter will be sent to all members by TP which TD will write, indicating the minimum standard required for competing in future events.

The committee discussed safety aspects of events such as Ewenny Woods with respect to club members competing in close proximity to trees. The committee agreed that future events should be held in the areas around the paddock and top compound (beyond the stream) in order to minimise competitor risks.

ACTION: PS will arrange for some of the fern areas to be 'landscaped' in preparation for next season.

A.O.B.

It was agreed that the newsletter should be resurrected.

ACTION: FC will publish the newsletter on a regular basis and all club members should provide FC with any content for publication.

CC suggested that the club championship points system should cater for multiple organisers at an event.

ACTION: This will be put on next agenda under 'Matters Arising'.

Date of Next Meeting: Tuesday November 1st at 7:30 pm in Barley Mow

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 1st November 2005 at 20:00

Attendees: Paul Steddy (PS) Chairman
Tom Pederson (TP) Secretary
Gary Morgan (GM) Treasurer
Terry Donovan (TD)
John Bevan (JB)
Dylan Lewis (DL)
Colin Coleman (CC)
Fred Coleman (FC)

Apologies: None received

Minutes of previous meeting

The Chairman asked the committee to agree the minutes of the previous meeting.

Finances

Completed action: TP emailed the treasurer, Geraint Thomas, to obtain financial balances and also enquired about obtaining internet access on behalf of the club.

Completed action: TP also requested within the same email for GM to become an authorised signatory for the club's accounts.

ACTION: Awaiting response from Geraint.

Competitions

Completed action: the club needed to canvass for volunteers for the next Llandow event on October 15th. Rob James and his family organised the event.

The committee noted that the event was run extremely well and a discussion took place on whether computer equipment/generator/timing equipment etc should be purchased for future events. TD suggested investigating this method further with other members.

ACTION: RC will contact Dave Williams of Port Talbot Motor Club for advice on the purchase of timing equipment.

Completed action: Navscatter – The event hosted on 25th October was organised by DL. 10 entries were submitted and £33.20 was collected.

Completed action: TP presented the committee with flysheets from existing “Rules and Safety Procedures” handout and these will be distributed as appropriate at events.

Completed action: TD asked Claire Donovan to redesign the sign-on sheets, which will enable all competitors to view their times in relation to each other. The timing sheets will be made available at the **end of each run**. TD said that the redesign was quite tricky but this action is linked to the previous action relating to the possible purchase of computer equipment/timing equipment etc.

Completed action: TD has purchased 1 x 6kg powder extinguisher @ £50 + vat and has also arranged for the existing cylinder to be refilled F.O.C. Arrangements for future refills have also been agreed.

Completed action: TD has organised the purchase of additional wooden stakes for future events.

Ongoing action: Claire Donovan had produced a “Supplementary Regulations” document and this was presented to the committee for approval. The committee will discuss any modifications to the document at the next meeting.

Ongoing action: TD recommended to the committee that volunteers will be required to assist with ‘landscaping’ of the paddock area of Ewenny Woods, in order to prepare the ground for next season. Sunday 13th November @ 2pm was suggested.

Ongoing action: FC had agreed to publish the newsletter on a regular basis but a mechanism to inform members of this facility is yet to be agreed.

Completed action: The committee discussed at length the points system when individuals (or a team) organise an event. It was eventually agreed that 30 points per event could be shared by all the organisers but no more than 10 points could be awarded to a single individual.

A.O.B.

Llandow – TD informed the committee that the Fire Service may be having a long term lease on part of the site.

ACTION: TP will investigate this and report back at the next meeting.

Also, TD was told by the owner that the yellow lines painted on the concrete for the driver training agency was being eroded by the tyres of competing cars from the club.

Members should exercise extreme caution in this area and the club may decide to plan any future routes away from these yellow lines, so as not to jeopardise the club’s relationship with the owner.

TD spoke to Llandow racing circuit about hiring the circuit for one day off-season. The circuit owners said that it may cost the club max £1000 but suggested that the club come back with firm details so that an accurate cost could be given.

ACTION: TD will organise December’s events but he will also organise the calendar for next year. However, the chairman will organise the first Navscatter event in 2006.

Juniors – Where a junior member wishes to compete or navigate, the parent/guardian must sign the consent form on behalf of the junior at sign on.

GB suggested that the meeting minutes be published on the web site.

ACTION: TP agreed to publish minutes.

CC raised the issue regarding the club’s points system in relation to National A/B events.

ACTION: The points system will be discussed at the next meeting.

Date of Next Meeting: Tuesday 29th November at 8:00pm in Barley Mow

Bridgend Automobile Club
Minutes of meeting held at Barlow Mow
Date/Time: Tuesday 29th November 2005 at 20:00

Attendees: Paul Steddy (PS) Chairman
Tom Pederson (TP) Secretary
Terry Donovan (TD)
John Bevan (JB)
Dylan Lewis (DL)
Colin Coleman (CC)
Fred Coleman (FC)
Geoff Bessant (GB)
Rob Coleman (RC)
Gareth Tilleke (GT)

Apologies: None received

Minutes of previous meeting

The Chairman asked the committee to agree the minutes of the previous meeting.

Finances

Completed action: TP emailed the treasurer, Geraint Thomas, to obtain financial balances and also enquired about obtaining internet access on behalf of the club.

Completed action: TP also requested within the same email for GM to become an authorised signatory for the club's accounts.

Ongoing Action: Awaiting response from Geraint.

TD was refunded £7 in lieu of entrance fees that he had reimbursed the club personally. This was proposed by the Chairman and seconded by the Secretary.

Competitions

Completed: RC will contact Dave Williams of Port Talbot Motor Club for advice on the purchase of timing equipment.

RC obtained a booklet of specific timing equipment from Dave Williams of PTMC and John Ward of MST timing. RC gave talk on equipment which was of great interest to the committee.

A summary of equipment is as follows:-

ECM rally clock with sync cable and PC comms cable £270 +vat

Start lights with battery £315 +vat

Beams with tripod, battery and cables £310 +vat

4.5" LED display with cable and battery £455 +vat

Data cable can be supplied to link clocks, lights or displays.

The committee agreed that organising and setting up events was very resource hungry and the club needs to have more volunteers to set up and run future events.

MSA Update

TD spoke to Simon Fowler @ MSA concerning club events. Vehicles that do not have to be road legal should only be entered in a 'forwards only' Autotest.

Autosolos are vehicles that are road legal (taxed, tested) and must not use trade plates. Vehicles must also be driven to events and not transported on trailers.

Discussions ensued regarding the regulations for passengers. This will be further investigated by TD.

The Chairman proposed the 'forward-only' Autotest and was seconded by the Secretary.

ACTION: TD to clarify Autotest rulings.

Event Management

The committee agreed to limit the number of entries to 25 at organised events due to health & safety, run times, management issues etc.

This was proposed by CC and seconded by TP.

Pre-event signing on by up to four weeks will be implemented and names will be received at Tuesday club night meetings. TP has agreed to administer this with effect from January 1st 2006.

Remaining places for an event will be available on the day, subject to the maximum of 25 **drivers** for an event.

ACTION: TP will publicise these rule changes on the club website within next few days.

TD suggested arranging Llandow events on Saturdays or Sundays due to availability of competing members for events.

Organiser required for Navscatter on December 13th. This was accepted by CC and RC.

January 2nd at Llandow to be organised by TD and Claire.

Completed: TD on behalf of Claire Donovan produced a "Supplementary Regulations" document and this was presented to the committee for approval.

Ongoing action: TD recommended to the committee that volunteers will be required to assist with 'landscaping' of the paddock area of Ewenny Woods, in order to prepare the ground for next season.

Completed: From January 1st 2006, FC will publish club newsletter.

A.O.B.

Llandow – TD informed the committee that the Fire Service may be having a long term lease on part of the site.

ACTION: TP will investigate this and report back at the next meeting.

Ongoing Action: TD will organise December's events but he will also organise the calendar for next year. However, the chairman will organise the first Navscatter event in 2006.

Complete: TP agreed to publish minutes on club website.

CC raised the issue regarding the club's points system in relation to National A/B events.
Ongoing ACTION: The points system will be discussed at the next meeting.

TD recommended that the club awards evening. be held at the Barley Mow.

Date of Next Meeting: Tuesday 3rd January at 8:00pm in Barley Mow